



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at 9:12 a.m. on July 17, 2019 in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierrez, Maryann McGovran and Jacquie Van Huss.

Staff present:

Gary Nicholes – ACAO

Christina McDonald – EPD Director

Glenn Basconcillo – GNB Consultant

IV. Approval of Meeting Agenda

Council Member Van Huss motioned to approve the agenda with the following deletions; changes and renumbering; VI – New Business – 2- c-pathways proposal d- Rockwall e- CDSS letter; VII- Unfinished Business 1- a- child care plan b- community meeting; deletion of 2-k-n; deletion of 3-c; 5-Secretary Guitierrez a- picayune meeting and VIII – Executive Session 3- Resolution No. 19-53. Treasurer McGovran seconded. Mc 5/0/0

V. Approval of previous meeting minutes

The special meeting minutes of June 07, 2019 were tabled until completed.

Council Member Van Huss motioned to approve the special meeting minutes of July 10, 2019. Treasurer McGovran seconded. 4/0/1 with Vice-Chairperson Beihn abstaining.

VI. New Business

1. Christina McDonald – EPD Director

a. North Fork Recycling Owner

Tribal Council met with Keith Horton of North Fork Redemption Center (recycling).

Tribal Council Members had some questions for Mr. Horton and he gave a rundown of the particulars and how much income he makes a month and yearly. He stated that the process is very simple and that no permits are needed and if NFR wanted to, the recycling place can be moved anywhere on our property because he currently pays rent to the owner of the

North Fork Super Market. Mr. Horton stated that he is asking \$20,000.00 but the price is negotiable.

After Mr. Horton left a discussion was held to move forward into pursuing to purchase the Redemption Center. Vice-Chairperson Beihn stated that the recycling, if we decide to purchase, can fall under Nim Nobe Store as a subsidiary. Ms. McDonald will do further Treasurer McGovran and Gary Nicholes will work together on the business plan. Treasurer McGovran, Gary Nicholes and Christina McDonald will work together and bring back in the few weeks but the business plan can be presented next week.

- b. Draft – Water Pollutant Statute – Tribal Council will review.

2. *Glen Basconcillo – TANF*

- a. Update

Mr. Basconcillo gave an update on the first three days since he has been hired by the Tribe as a Consultant. Mr. Basconcillo has been reviewing files and talking with personnel. Mr. Basconcillo suggested that NFR have a separate confidentiality form for Consultants, Committee/Board members and Council Members to sign other than the one the employees sign. The reason being is because there is difference between an employee and individuals from the name categories above. Mr. Nicholes will have Human Resource Manager create a new form.

A discussion was held regarding the IRS requirements for Board and Committee members and how they should actually be doing a 10-99 form.

Council Member Van Huss suggests for Mr. Basconcillo to send an email to clarify the eligibility requirements which should be basic for staff and the program for an immediate change instead of their current method until a policy could be done to reflect the correction.

- b. Picayune Meeting

TANF 101 – program overview. Tuesday July 23, 2019 – 2:30 p.m.

Glenn Basconcillo, Jaime Beihn, Nichole Gonzales, Chairperson Fink, Vice-Chairperson Beihn, and Council Member Van Huss will attend.

- c. Pathways proposal

This item was tabled until Mr. Basconcillo can research.

- d. Rock Wall

This item was tabled until Mr. Basconcillo can research.

- e. CDSS County Letter

A discussion was held regarding doing a cost analysis to see the financial impact it would have on the program and how many cases this will affect that have been closed for some time. If families were eligible for this while they lived in the service area, which is determined Indian Country, then those families could be eligible to receive additional service even if their time clock ran out. Mr. Basconcillo will get some options together and bring back to Tribal Council next week.

GNB Emails – Mr. Basconcillo prefers not to have two lap tops. After discussion, it was agreed that Mr. Basconcillo will get with IT Director to discussion his preferences.

Organizational Structure – Mr. Basconcillo will do an organizational structure from scratch.

Tribal Council took a break for lunch @ 11:55 a.m.

Tribal Council resumed @ 1:07 p.m.

3. Gary Nicholes – ACAO

a. Pest control bids

Rats/mouse –

Council Member Van Huss motioned to expend up to \$700.00 for Central Sierra Pest Control. Secretary Guitierrez seconded. Mc 5/0/0

b. Thank you card – flowers

Mr. Nicholes reported that the office received beautiful flowers from Picayune Rancheria in memory of Gaylen Lee.

c. Memorial Service

Mr. Nicholes requested that a family member requested to table and chairs for memorial pow wow. Tribal Council denied the request but approved getting one cake a day for pow wow due to the Memorial Service being catered by Table Mountain Rancheria. Mr. Nicholes will get two Sprays for the Memorial Service. Tribal Council also had Mr. Nicholes to send an email to all NFR employees for closure of the offices on Monday July 22, 2019 in Memory of Ruby Pomona and Gaylen Lee.

4. Unfinished Business

1. ACAO – Gary Nicholes

a. Child Care Plan – due Sept 6, 2019

Mr. Nicholes reported that he and Denise Brosi, Fiscal attended the Child Care meeting and that they have a new regulation that will require those that are caring for child/children in their own home, will be subject to the pay rate of the current minimum wage. Mr. Nicholes will bring back different scenarios with expected change and impacts of current child care services. Tribal Council also agreed to keep NFR's current requirement of having an income limit even though the new regulations state that there is no income limit.

b. Community Meeting

August 12, 2019 – 5:00 p.m. to 7:00 p.m.

c. Tribal Court Assessment Report

Final report presentation will be on July 25, 2019 – 10:00 a.m.

d. IHS Tribal Self-Governance Project

A discussion was held regarding a clinic or getting funding to help supplement current programs that CVIH currently offer or to offer services that they do not. Tribal Council will try to get a list of what services can be supplemented, etc.

2. Treasurer McGovran

a. Nim Nobe Jewelry purchase retro

Treasurer McGovran motioned to pay \$450.00 to Dorothy Dandy for jewelry for Nim Nobe. Council Member Van Huss seconded. Mc 4/0/0 – Chairperson Fink was out of the room at the time the motion was made and passed.

b. CAO / Consultant

This item was tabled until tomorrow.

c. Crossroads

Chairperson Fink will send an email to Mark Mandel for a meeting.

d. Sierra Mono Museum Request

The President of the Sierra Mono Museum requested the use of the copying machine and binding machine with their own supplies. By consensus, Tribal Council approved.

e. Support Letter TD

Elaine returned @ 2:19 p.m.

Treasurer McGovran stated that Tilford Denver is requesting a letter of support to be a member at large on the STAC Board.

By consensus, Tribal Council approved to support Mr. Denver.

Council Member Van Huss suggested to have Glenn Basconcillo be Treasurer McGovran's Technical Advisor on the ACF TAC Board.

Council Member Van Huss motioned to reach out to Glenn Basconcillo and ask him if he would like to be Treasurer McGovran's Technical Advisor on the ACF TAC Board.

Secretary Guitierrez seconded. Mc 5/0/0

By consensus, Tribal Council agreed to have Treasurer McGovran reach out to the TANF Coalition to help pay for his travel expenses.

f. DOJ Sex Offender list

Mr. Nicholes will look into get access from the Department of Justice.

g. Scanner purchase

Treasurer McGovran requested to have a scanner that can be with EPD Director, Christina McDonald to monitor any fires emergencies.

Council Member Van Huss motioned to purchase a scanner up to \$250.00. Treasurer McGovran seconded. Mc 5/0/0

h. WEWIN

Treasurer McGovran motioned for Barbara Ann Burroughs to get per diem for the WEWIN trip. Secretary Guitierrez seconded. Mc 5/0/0

i. Newsletter date

August 15, 2019 – due date for September publication.

3. Vice-Chairperson Beihn

a. Change Native Preference

Mr. Nicholes will send the revisions that were made to Tribal Council.

b. Economic Development task force

Vice-Chairperson Beihn stated that he would like to move forward with creating the task force. A discussion was held regarding having employees being paid at their regular pay versus the committee that could actually be gathering all information for any future economic development. A discussion was held about members having qualifications in a business sense.

Council Member Van Huss stated that this is a good idea, but doesn't think right now is a good time because there is no direction on where NFR is going and the five to ten-year plan hasn't been developed yet. Tribal Council requested that Vice-Chairperson Beihn develop qualifications for board members.

c. Monthly Tribal Council announcements

A discussion was held regarding the announcements that were made at the monthly meeting and how citizens are calling Council Members and asking what decisions are being made even if they are in the discussion stages and if they aren't approved, then why make an announcement.

d. Tribal Council approval process

Tribal Council held a discussion about email approval and that at a meeting that the Secretary was absent from was directed to collect the approvals and bring to a meeting for retro action, but after further discussion, Tribal Council agreed to have the person who actually does the request for approval over emails, is the one to fill out the meeting action form after all the appropriate email approvals are received. Tribal Council directed Mr. Nicholes to send an email with the action form attached, to all department directors with a short explanation and cc Tribal Council.

A brief discussion was held about not being in attendance during meetings and rehashing decisions that were made already and questioning the decision, etc. Tribal Council needs to move forward and not keep going back on decisions or discussions that were already held.

e. Tribal Council Protocol

A discussion was held regarding how to communicate with staff and what is the limit when and if a Tribal Council Members have to have contact with certain staff members, etc. In the end, Tribal Council just needs to be mindful of any contact and time management of staff.

f. CIMC Elder list request

Vice-Chairperson Beihn requested a list for the elders who reside within a 30-mile radius. After discussion, it was found that Chairperson Fink had already requested a list via email on July 02, 2019 to the Enrollment Clerk.

g. Citizen Business – This item was tabled until tomorrow, Thursday July 18, 2019.

h. Revise personnel policies and procedures – No call/No show – This item was tabled until tomorrow, Thursday July 18, 2019.

5. Chairperson Fink

- a. TC meeting request – Wednesday / Thursday
Tribal Council agreed to have Wednesday meetings for Tribal Council and Thursday meetings for Tribal staff.

6. Secretary Guitierrez

- a. Tribal Citizen Request – Nim Nobe – photos
Still waiting for Seneca to respond.

Council Member Van Huss motioned to go into executive session @ 3:34 p.m. Secretary Guitierrez seconded. Mc 5/0/0

7. Executive Session

1. ACAO

- a. Administrative Assistant 1 position
Secretary Guitierrez motioned to hire CM as Admin Assistant I. Council Member Van Huss seconded. Mc 5/0/0
- b. Personnel
A personnel issue was discussed.

2. Treasurer McGovran

- a. Nim Nobe Customer Service
A personnel issue was discussed.
- b. GNB Emails
This item was already talked about.
- c. Resolution No. 19-53
This item was tabled until tomorrow, July 18, 2019.
- d. Personnel (2)
These items were already discussed.

Council Member Van Huss motioned to come out of executive session @ 5:07 p.m. Secretary Guitierrez seconded. Mc 4/0/0

Treasurer McGovran left the meeting @ 5:04 p.m.

8. Mail / Travel

There were no items.

9. Next Meeting

July 18, 2019 – 9:00 a.m.

10. Adjournment

Council Member Van Huss motioned to adjourn @ 5:16 p.m. Secretary Guitierrez seconded. Mc 4/0/0

Minutes submitted by: **Katrina Guitierrez** – 07/19/19

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **25th** day of **July, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of **3 For 0 Against 0** Abstaining.

DATED this **25th** day of **July, 2019**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson